

Equity Corps Of Oregon
Implementation Plan
Bridge Funding Navigation
Services

September 27, 2021

Equity Corps of Oregon Contract - Implementation Plan for Community-Based Navigation

SUMMARY - Equity Corps of Oregon (ECO) is an effort to facilitate universal representation so that every eligible Oregonian can defend against an unjust or unfair deportation on account of immigration status. The selected awardee may receive up to \$186,000 over the course of twenty-one months with a projected start date of October 1, 2021 to provide the following:

1. Statewide navigations to the statewide universal representation program, Equity Corps of Oregon.
2. Statewide culturally-responsive outreach regarding the program.

PART 1. OVERVIEW

The ongoing, massive buildup of immigration policing, anti-immigrant sentiment, and the weaponization of our immigration court system has fueled an unprecedented deportation and detention crisis that is devastating immigrant families and immigrant communities of color in Oregon. It threatens to undermine the safety of our community and Oregon's collective prosperity. Equity Corps of Oregon's objective is to provide universal representation, which protects our communities by making sure that no individual has to face the risk of deportation alone. Equity Corps ultimately aims to end unjust and unfair deportations by providing access to an attorney and support services for every eligible Oregonian at risk of removal on account of immigration status.

PART 2. BACKGROUND

The Equity Corps program launched in October 2018 with funding from the City of Portland and Multnomah County. In June 2019, the State of Oregon provided \$2,000,000 in funding to expand the Equity Corps pilot. The funding covered services from October 1, 2019 to June 30, 2021. The City of Portland provided additional support for services for eligible individuals with \$250,000 in funding from September 1, 2020 to August 31, 2021.

PART 3. DESCRIPTION - SCOPE OF WORK

Legislation (HB5006) enacted on June 30, 2021 allocates \$2,000,000 in bridge funding to Innovation Law Lab for immigration defense. Of this overall budget, which is to be disbursed over two years (2021 & 2022), Innovation Law Lab will contract with Pueblo Unido as a Community-Based Navigation Organization (CNO) for legal service navigations to the statewide universal representation's Clearinghouse to meet the program deliverables. Deliverable numbers listed below are meant to be a baseline. Assuming compliance with the contract, Pueblo Unido may receive up to \$186,000 in order to minimally achieve the following deliverables.

Deliverable No. 1: Pueblo Unido will conduct no less than 15 culturally-responsive outreach presentations to impacted immigrant and refugee populations. Outreach presentations will include, at a minimum, information about the ECO program and how to get connected with legal services.

Deliverable No. 2: Pueblo Unido will ensure the completion of no less than 100 culturally-responsive, legal services navigations. Navigations may be completed by CNO staff, or by navigators contracted by the CNO and under the CNO's supervision. Navigations are legal screenings conducted on Innovation Law Lab software that identify program eligibility and basic facts about an immigrant's legal case. At least 30% of these navigations must be of program-eligible immigrants who reside outside of the Portland metropolitan area. The exact number of navigations will be set by the final contract.

Navigation means collecting and submitting a subset of baseline criteria in order to determine eligibility for legal services, urgency, and a preliminary pathway for placement and intake using a centralized navigation software platform.

"Culturally-responsive" means a service that is respectful of, and relevant to, the beliefs, practices, cultures and linguistic needs of diverse consumer or client populations and communities whose members identify as having particular cultural or linguistic affiliations by virtue of their place of birth, ancestry or ethnic origin, religion, preferred language or languages spoken at home, and that has the capacity to respond to the issues of diverse communities and require knowledge and capacity at systemic, organizational, professional and individual levels of intervention.

Deliverable No. 3: Pueblo Unido will track and report on the number and type of referrals or navigations, for eligible ECO clients made to other wraparound services: housing, healthcare (including mental health), employment, or other services.

Deliverable No. 4: Pueblo Unido will develop and circulate for use by ECO components a wraparound resources list for housing, healthcare (including mental health), employment and other relevant services.

Funding Summary

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| Funding Mechanism: | Contract, subcontracts permitted |
| Anticipated Total Available Funding: | \$186,000 |
| Anticipated Number of Awards: | 1 |
| Anticipated Funding Amount per Award: | \$168,000; plus up to 200 navigations at \$90/per navigation fee invoiced not less than monthly |
| Project Period: | 21 months: October 1, 2021 - June 30, 2021 |

Administration of Award

The award period is intended to be for twenty-one months beginning when the contract agreement is proposed to be signed & effective. Funds will be administered by Innovation

Law Lab. Pueblo Unido will enter into a contracting agreement directly with Innovation Law Lab. Progress criteria (completion of reporting and communication requirements as outlined in the contract) must be met to qualify for the second year of funding. The Awardee and all subcontractors may be required to comply with additional terms and conditions as required by or imposed by the State of Oregon.

Proposed Schedule

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| Signed Contract | October 1, 2021 or as soon as practical |
| First Payment | \$84,000 Within 30 days after Oregon DAS funding becomes available |
| First Progress Standup | October 16, 2021 & bi-weekly thereafter through the contract period, or as by agreement. |
| Mid-point progress report | No later than June 25, 2022 for the period covering Sep 1, 2021-June 15, 2022. |
| Second Payment | \$84,000 No later than June 30, 2022, provided funding from Oregon DAS is available. |
| Final Report | No later than July 30, 2023 for the period covering Jun 16, 2022-Jun 30, 2023. |
| Per Navigation | \$90/navigation up to 200 navigations; invoices must be presented not less often than monthly with the final invoice due July 5, 2023. Depending on funding and capacity, navigations exceeding 200 may be approved and subject to conditions. |

Funding is not available for the following, at a minimum:

- Any activity that violates local, State, or Federal laws
- Any activity that violates the terms or conditions of the State of Oregon's contract.
- Payment for professional services not directly related to the proposed activities or for any case not referred through the Equity Corps of Oregon clearinghouse
- Lobbying activities

PART 4. NAVIGATOR ELIGIBILITY AND APPLICATION REQUIREMENTS

In order to serve as a navigator in statewide implementation of Equity Corps services, an organization must meet the following criteria:

- Is a 501(c)(3) organization or is fiscally sponsored by one;
- Has a mission or programming that includes services to immigrants and/or culturally specific services;
- Has a history of providing services to members of the immigrant community, including undocumented people, for three or more years (or, if a newer organization, since the organization's launch);
- Occupies a position of community trust;
- Is culturally competent;
- Does not restrict service by immigration status;
- Has staff fluent in English and primary language of target community (it is strongly recommended that all staff having regular contact with individuals referred for placement be fluent in both English and Spanish, at a minimum) and an articulated plan to work with individuals speaking other languages;
- Has strong internal managerial structures, reporting capabilities, and financial controls;
- Commit to a Universal Representation model of service;
- Agrees to be trained to avoid the unlawful practice of law and to sign an agreement to do so;
- Commitment and ability to provide services to target populations free of charge.