

COLIBRÍ FELLOWSHIP



ECO EQUITY CORPS
OF OREGON



OREGON
WORKER
RELIEF

**Welcome 2025
Colibrí Fellows!**















“Congratulations to the 2024-2025 Colibri fellows as you step into this incredible opportunity to make a lasting impact. As the son of immigrants, I know our raza enrich our culture, and shape our future. Yet for too long, they’ve had to navigate a broken system that often leaves them vulnerable, without support, and often on the political chopping block.

One in 15 children in Oregon live with a family member who is undocumented, and when families are torn apart, the effects are devastating. Universal Representation is about justice, fairness, and dignity. It ensures that every person, no matter their background or status, has access to the legal representation they deserve. And that's where you, the fellows, come in.

By becoming Accredited Representatives, you’re not just learning skills—you’re stepping into a role that has the power to change lives. You’ll be the advocates who guide families through an often impossible system, helping them secure their future. You’re already leaders, and this fellowship will amplify your ability to serve your communities in ways that are deeply personal and meaningful.

I’m incredibly excited to see the change you’ll bring. You’re breaking down barriers and creating a future where every Oregonian, regardless of where they were born, has a fair shot. Together, we’re building something bigger than ourselves, and I can’t wait to celebrate with you when you complete this journey.”

Representative Ricky Ruiz



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Thank you to our guests!

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Quick Check In!

Your name

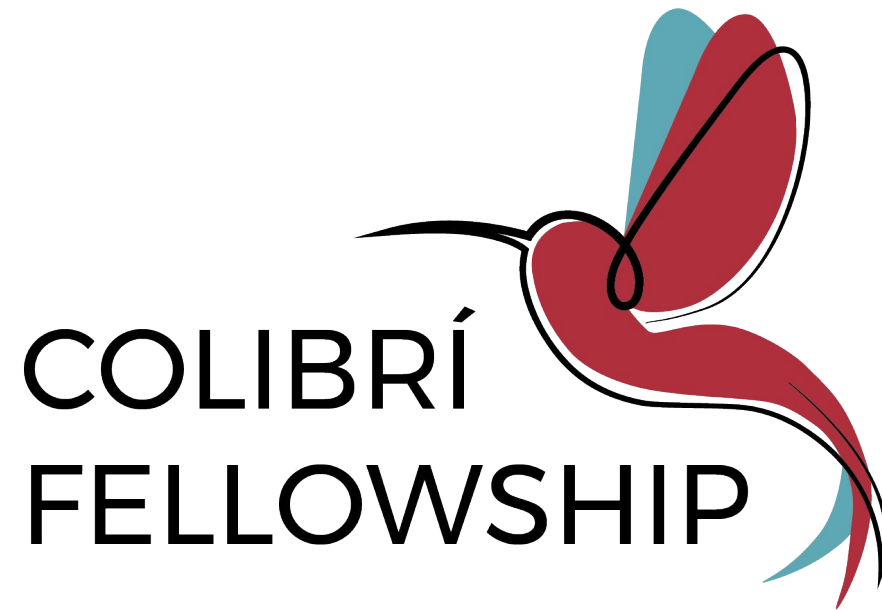
Pronouns

Your role (fellow, executive director, etc.)

Your organization

One word to describe how you are feeling

Fellowship Overview



Colibrí Fellowship Impact

- Launching today!
- 13 fellows in the program
- 6 organizations
- Changing the demographics of legal representatives to better reflect communities
 - 100% are immigrants or children of immigrants
 - 92% are of Hispanic or Latin/x/e heritage
 - 4 Different Languages Spoken



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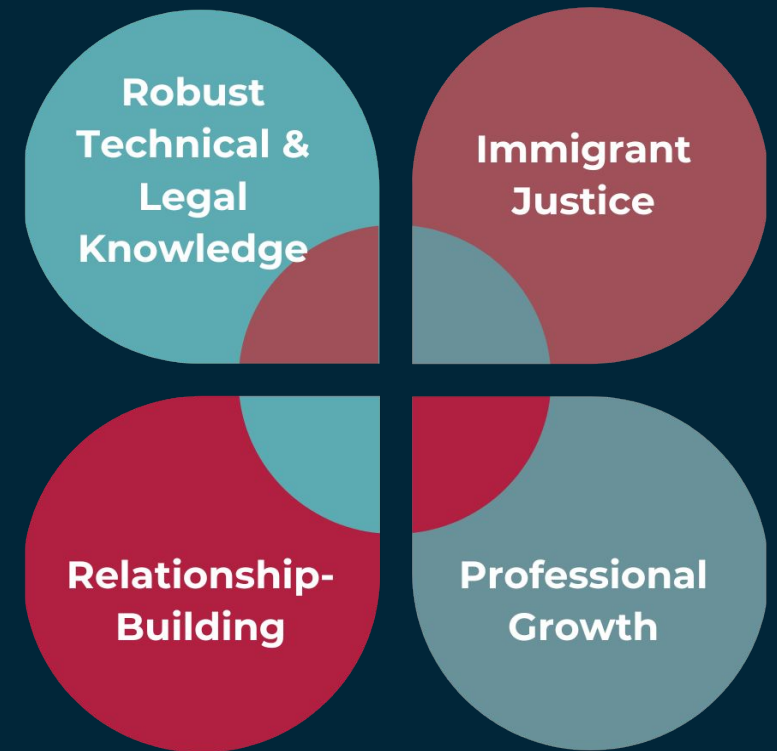
Partners



Fellowship Design

1. Enrollment in Villanova Interdisciplinary Immigration Studies Training for Advocates (VIISTA)
 - Weekly virtual one-hour classes on Wednesdays
 - 10-15 hours of homework assignments per week, deadlines every 2 weeks
 - Weekly study sessions on Fridays (9am-1pm and/or 1pm-5pm)
2. Monthly in-person or virtual trainings
3. Two overnight retreats (kickoff and midyear)
4. Shadowing and Practice Opportunities

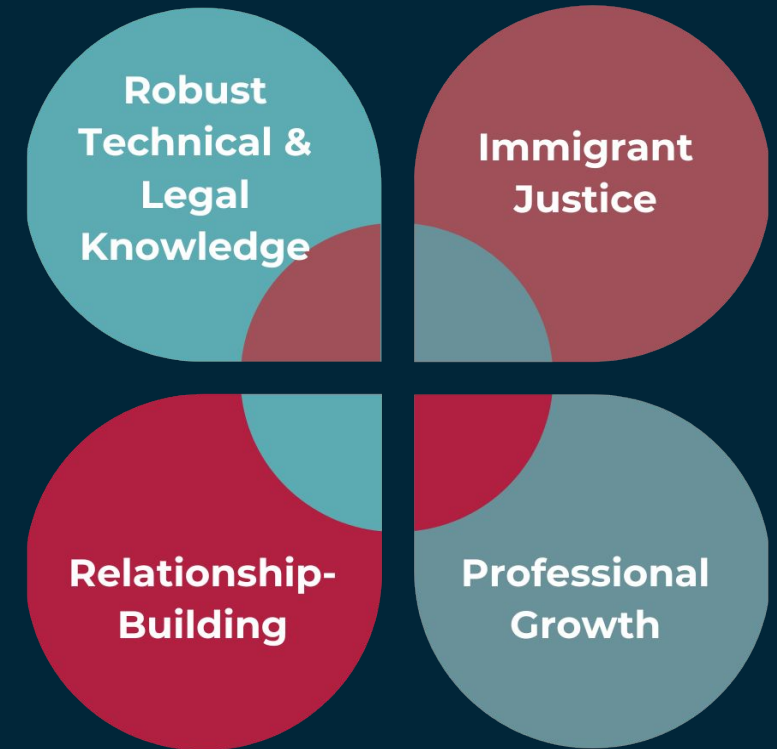
The fellowship curriculum design is informed by our four petals:



Fellowship Design

In-person and virtual trainings offer fellows:

- Structured group mentorship sessions with experienced legal representatives
- Networking opportunities with legal representatives, community organizers, elected officials, and other leaders in immigrant justice work
- Opportunities for peer learning and relationship building
- Local organizing trainings



Fellowship Requirements

Partial Track

First Semester (Oct 2024– Dec 2024)

Conduct 1:1 meeting with mentor/guest speaker

Observe **two** intake/legal screenings

Observe **two** application preparation session

Second Semester (Jan 2025– June 2025)

Complete **two** intake/legal screening w/ supervision

Prepare **two** applications to be filed with USCIS

Submit activity tracker sheet to Alexis

Meet with ECO staff and your supervisor to discuss DOJ Accreditation

Submit one request for letter of recommendation

Calendar of Events

New date!



WHEN	WHAT
October 10 - 11, 2024	Kickoff Retreat
November 15, 2024	In-person training
December 2024	NO MONTHLY TRAINING
January 10, 2025	VIRTUAL training
February 20 - 21, 2025	Overnight mid-year retreat
March 24, 2025	VIRTUAL training
April 11, 2025	In-person training
May 9, 2025	VIRTUAL training
June 13, 2025	Graduation!

Fellowship requirements

Termination or Resignation from Nominating Organization

If the Fellow is terminated or resigns from their organization, they will no longer be able to participate in the Fellowship.

Failure to Meet Fellowship Requirements

May result in corrective actions, such as:

1. Required attendance at Friday weekly study sessions
2. Weekly progress reports to Executive Director and/or Supervisor
3. Meeting(s) with ILL staff and instructors to develop an action plan
4. Meeting(s) with ILL staff and supervisor to develop an action plan
5. If continued failure to meet program requirements, termination from the program.

Colibrí Dashboard

Fellows can use their Colibrí Website to access:

- Fellowship Materials,
- Resources for DOJ Recognition & Accreditation,
- Access and update their tracking documents
- Quick links: zoom link for virtual class and study sessions, Blackboard, Virtual textbook
- Calendar of events for the year



Immigrant Justice
THE RESURRECTION PROJECT

Tracking Sheets

- Tracking sheets will be need to updated monthly (at minimum) to track all supplemental learning activities.
- Any relevant practice experience completed during the length of the fellowship should be included in the tracking sheet, even if it goes beyond requirements. This allows us to give fellows credit for all the work they complete in their award documents which will be added to their Accreditation applications.
- Tracking sheets can be accessed via google drive. The link to tracking sheets can be found on the Fellow Dashboard

Tracking Sheets (partial)

Partial Track Fellows should track:

- Observation of legal screening
- Observation of application preparation
- Practice with intakes/application preparation

Shadowing/Practice Activity Tracking Tool					
Update this document every time you complete a shadowing/practice activity with details of what you did. This document will help you keep track of the work you do to continue your learning. You will want to include these details in your accreditation application so please be detailed!					
Shadowing Activity	Date	Organization	Shadowing Activities Completed	Hours	
Case type OR Name of Event: _____					Example Case type: AOS for Mexican mother of 3, DACA Renewal Example Event Name: DALE Workshop, DACA Renewal Workshop, Citizenship Workshop Example Shadowing Activity: Shadowed intake/screening for new client, Shadowed legal screening at TPS workshop, Shadowed I-589 application preparation session with DOJ Rep
Case type OR Name of Event: _____					
Case type OR Name of Event: _____					
Case type OR Name of Event: _____					
Practice Activity	Date	Organization	Practice Activities Completed	Hours	
Case type OR Name of Event: _____					Example Practice Activity: Conducted intake/screening for new client, Prepared sample affidavit for asylum application, Prepared I-130 application with DOJ Rep supervision
Case type OR Name of Event: _____					
Case type OR Name of Event: _____					
Case type OR Name of Event: _____					

Host Organizations

- Keep updated on schedule of events
- Support Fellow in completing Fellowship requirements & accreditation application within work hours.
- Organizations may be asked to participate in monthly trainings via panel discussions, hosting at facilities, providing shadowing opportunities, etc.

Questions?



DOJ Recognition & Accreditation



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DOJ Accredited Reps in Oregon

Reps as of September 2024

- 33 partially accredited representatives

Agencies recognized as of September 2024

- 9 total agencies recognized with active representatives
 - 4 in Portland
 - 1 in Beaverton
 - 1 in Hillsboro
 - 2 in Salem
 - 1 in Woodburn



DOJ Recognition

- The recognition and accreditation program permits recognized organizations and their non-attorney accredited representatives to represent clients in immigration proceedings (*8 CFR §1292.11 and §1292.12*)
- Unless an organization has an attorney on staff, each office site where immigration legal services are provided must have DOJ agency recognition and at least one accredited representative
- First-time recognized organizations receive conditional recognition for 2 years which then must be renewed
- Must maintain at least one DOJ accredited representative to maintain recognition
- Once renewed, recognition is valid for 6 years
- Organizations not yet recognized expected to apply within 6 months of Fellowship completion

DOJ Accreditation

- *Partial accreditation* = representation before the Department of Homeland Security (DHS) only
- *Full accreditation* = representation before *both* DHS and the Executive Office of Immigration Review (EOIR) - Immigration Court and BIA
- Accredited representative is *only* authorized to assist clients at recognized office sites of organization and accreditation tied to the recognized nonprofit
- Staff accreditation must be renewed every 3 years

Spectrum of Legal Services Tasks to support immigrant clients

	Organizer/ Community Navigator	Paralegal	DOJ Partially Accredited Rep	DOJ Fully Accredited Rep	Lawyer
Accompany to court or other legal check-ins					
Conduct KYR presentations					
Gather case evidence					
Services referral					
Assess eligibility for immigration benefits					
Complete immigration forms					
Sign Immigration Forms					
Represent Client in USCIS interview					
Represent client in immigration court					
Represent client in BIA					
Represent in federal court					



Supporting Your Fellows

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Preparing for New DOJ Reps

- Application considerations for staff and agency (if applying for first-time recognition)
- Plan for Fellow to prepare and assist with immigration benefit applications
- Staffing structure during Fellowship and once staff becomes accredited
- On-going training and supervision

Meeting Fellowship Requirements

Organization should prepare to adjust Fellow workload to account for their participation at

- Monthly In-person Session: 1 Friday/month
- Overnight retreats: Kickoff + Midyear (January)
- Weekly virtual class (1 hour)
- Study Sessions and/or Assignment completion

Meeting Fellowship Requirements

- Fellows may need to be flexible to attend observation and practice opportunities doing intakes and application preparation (partial track)
 - If no services in-house, this will need to happen externally
 - If legal clinic in-house, it is encouraged that fellows still work with an external partner to practice other applications, expand their network, learn from others
- Schedules may need to be flexible to allow Fellows to attend court observation (full track)
- Required meeting (2nd semester) with Colibri staff to discuss plan for R&A Application

Immigration Updates & Resources

DOJ R & A

- [DOJ R&A website](#)
- [CLINIC R&A toolkit](#)
- [World Relief & CLINIC Step-by-step guide](#)

Immigration Updates & Trainings

- [USCIS](#)
- [CLINIC](#)
- [ILRC](#)
- [NPNA](#)
- [NILC](#)
- [IAN - Directory!](#)

ECO Resources

- ECO Legal Services Infrastructure Development
- [ECO Technical Assistance](#)
- [ECO Clinic Designation](#)
- [ECO Clinic Startup](#)

Note on Professional Conduct Rules

Eligibility Criteria

- Recognized Organizations: 8 C.F.R. § 1292.11
- Accredited Representatives: 8 C.F.R. § 1292.12

Professional Conduct Rules

- Recognized Organizations: 8 C.F.R. § 1003.110(b)
- Accredited Representatives: 8 C.F.R. § 1003.102

Questions?





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A look at the rest of today...

1:00pm	Group Agreements & Name Activity
2:00pm	VIISTA Orientation + Intro
3:30pm	Break
3:45pm	Goal Setting
4:15pm	Closing Day 1
4:30pm	Hotel Check in/Break
5:30pm	Group Photo/Headshots
6:00pm	Meet in Lobby to Travel to Xicha Brewing
6:30pm – 8pm	Dinner

Group Agreements

Group agreements create a shared understanding and expectation for those who participate in the group. Agreements should be agreed upon by all the members of the group and should reflect what's important to them.

Take 5 minutes to review the list of sample agreements in your workbook. Identify 2-3 that you would like to bring into the group as a shared practice OR write a few of your own.

Name Activity



Immigrant Justice
THE RESURRECTION PROJECT

Name Game + Name Plates

Make your Name Plate!

We're going to go around, and each share a brief (1-2 mins) story about your name. It's up to you what part of your name: first, middle, last, nickname, whatever. When it's your turn, please stand and share.



VIISTA Orientation



VIISTA Orientation

- Program design
 - Learning Activities
 - Voice Notes
 - Discussion Boards
 - Deadlines – Thursday at 9pm PST

Blackboard

Instructions for logging in Troubleshoot



https://elearning.villanova.edu/ultra/courses/_176588_1/cl/outline

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Water & Stretch Break!

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Goal Setting



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Goal Setting

In your workbooks, think about a few goals you have for yourself in the fellowship. These goals can be informed by the 4 petals which inform the different elements of the program.

We will be referring back to these, so make sure to fill out the whole page.

If you get stuck, discussion is encouraged! Maybe folks at your table have good ideas for goals. Just be sure you complete your sheet before our time ends.

Complete by 4:15pm

Day 1 Closing



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Day 1 closing

Grab your items and walk over to front desk to check in

Go to your rooms and take a break and/or get ready for your headshot/group photos

We will meet for group photos at the lobby at 5:30pm

From there, we will organize transportation to our dinner location!

Tomorrow: Breakfast at 8:30am, starting session at 9am

Contact Info

Alexis Han –

- alexis@innovationlawlab.org
- 971 - 222 - 5866

Ben

- benjamin@innovationlawlab.org
- 971 - 277 - 4558

Isa

- isa@innovationlawlab.org
- 503 - 334 - 8718

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Day 2 Agenda

9:00am	Hello from Ilyce + Fellowship Logistics
9:30am	Becoming the Go-To Person Training
10:15am	Break
10:30am	VIISTA Mock Court Activity
11:30am	Outdoor 1:1s
12:00pm	Lunch at the Sassy Onion
1:30pm	Life Map Activity
2:30pm	Lay it on the Line Training
2:50pm	Closing Statements
3:00pm	Closing Survey

COLIBRÍ FELLOWSHIP RESOURCE HUB

Welcome to the Colibrí Fellowship Resource Page, your central location for all tools, information, and support throughout your fellowship journey.

Learn more →

<https://equitycorps.org/elementor-4378/>

WhatsApp Group!

Download WhatsApp – this will be our go-to texting location!



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Travel Reimbursements

- Attach a screenshot of the mileage from Point A to Point B
 - Attach other receipts if needed
- “Approved by: Isa Peña”
(isa@innovationlawlab.org)
- Payment Type: physical check or paid electronically through BILL to link to bank
- Reimbursements should be sent to accounting@workerrelief.org by the 5th of the month to be processed by the 10th

Oregon Worker Relief: Requisition Form

Vendor Information

Date

Name

Address:

City, State Zip

Contact Name

Contact E-mail:

Contact Phone:

Payment Type

Check

Qty

Description

Unit Price

Amt.

15

Ex: Travel from home to conference (Oct 11, 2024)

0.67

\$ 10.05

Total:

\$ 10.05

Explanation of Need:

Requested by:

Approved by:

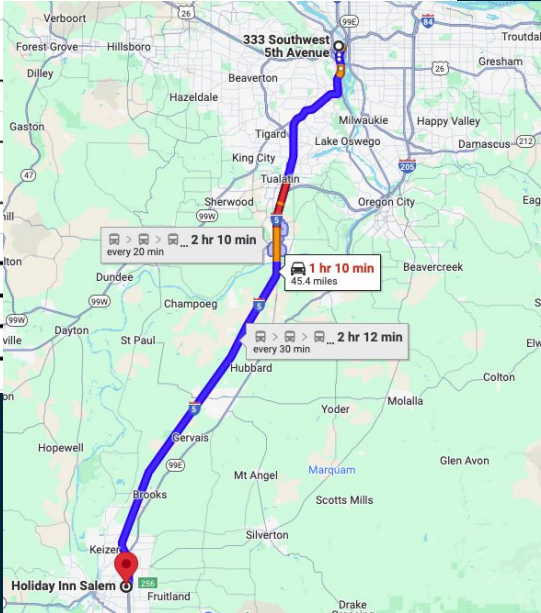
(Or attach e-mail)

Function

Travel/Meals

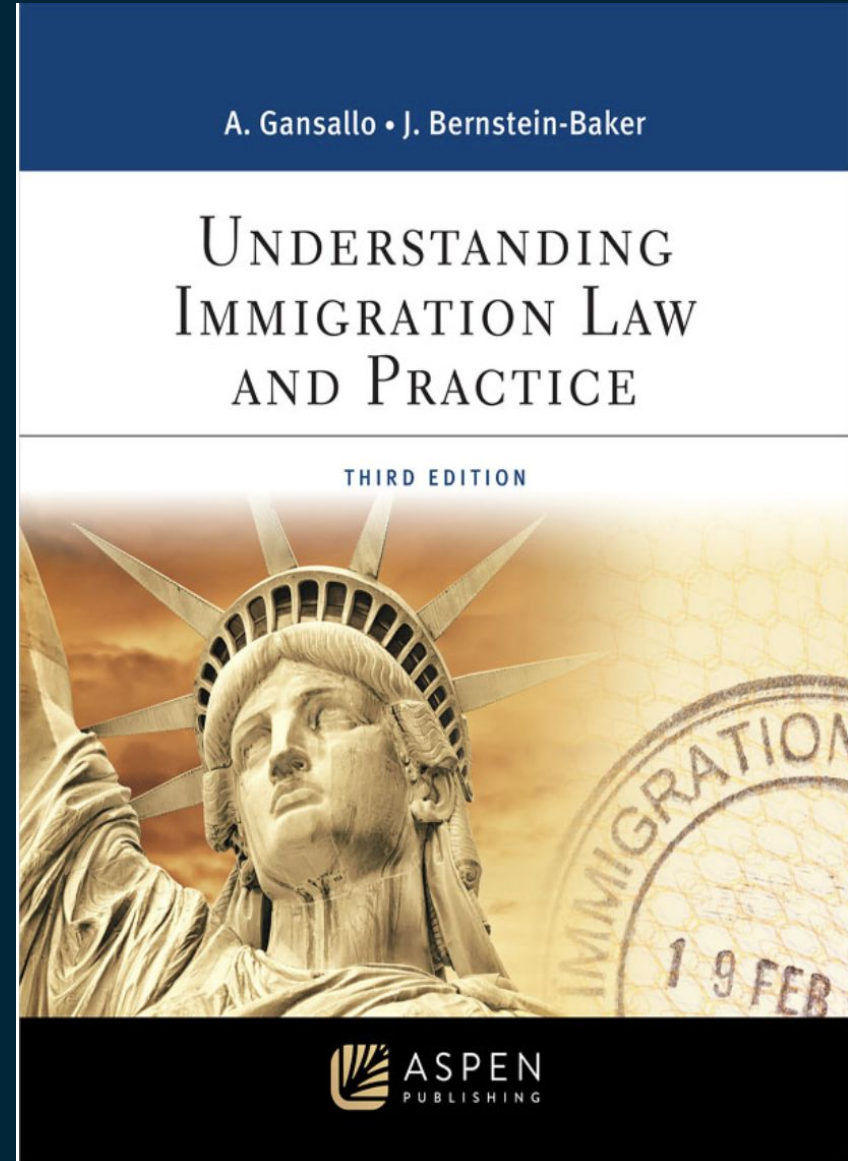
Funding

Colibri



Checklist

- ❑ Villanova Email Account
- ❑ Access to textbook: “Understanding Immigration Law and Practice”
- ❑ Access to Blackboard



Becoming the Go-To Person



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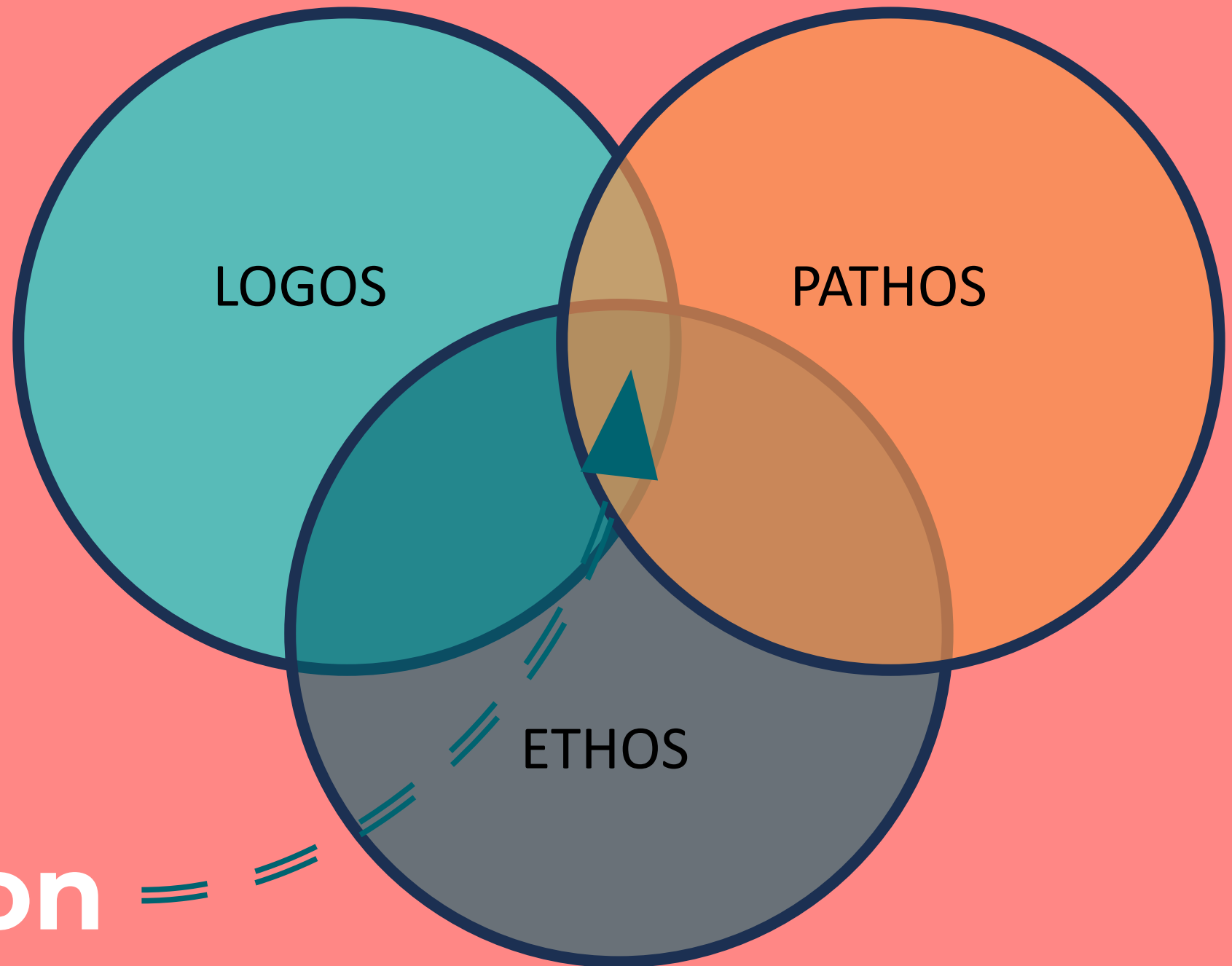
Water & Stretch Break!

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VIISTA Activity



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Persuasion = = =

Practice Activity

Instructions: Using the pathos, logos, ethos methodology for persuasive argument, work with your group to write an opening statement for a presentation to a court arguing:

Topics (group selects one of these topics):

1. Why mass deportation are bad for society at large
2. Why undocumented students should be considered in-state for college tuition purposes
3. Why undocumented immigrants and asylum seekers should not be held in immigration detention

Presentation time: 2-3 minutes

VIISTA Groups

**Group 1: Debbie, Ally,
Maria Jaramillo, and
Edwin**

**Group 2: Emileni, Alina,
Maria Dolores, and
Marlene**

**Group 3: Liceth, Cristina,
Jimena**

1:1s Activity



1:1s Activity

You will have 25 minutes to have a 1:1 conversation with your partner. We invite you to leave the space, explore the grounds, but return to **this room at 12:00pm to walk over to the Sassy Onion for lunch.**

Life Maps



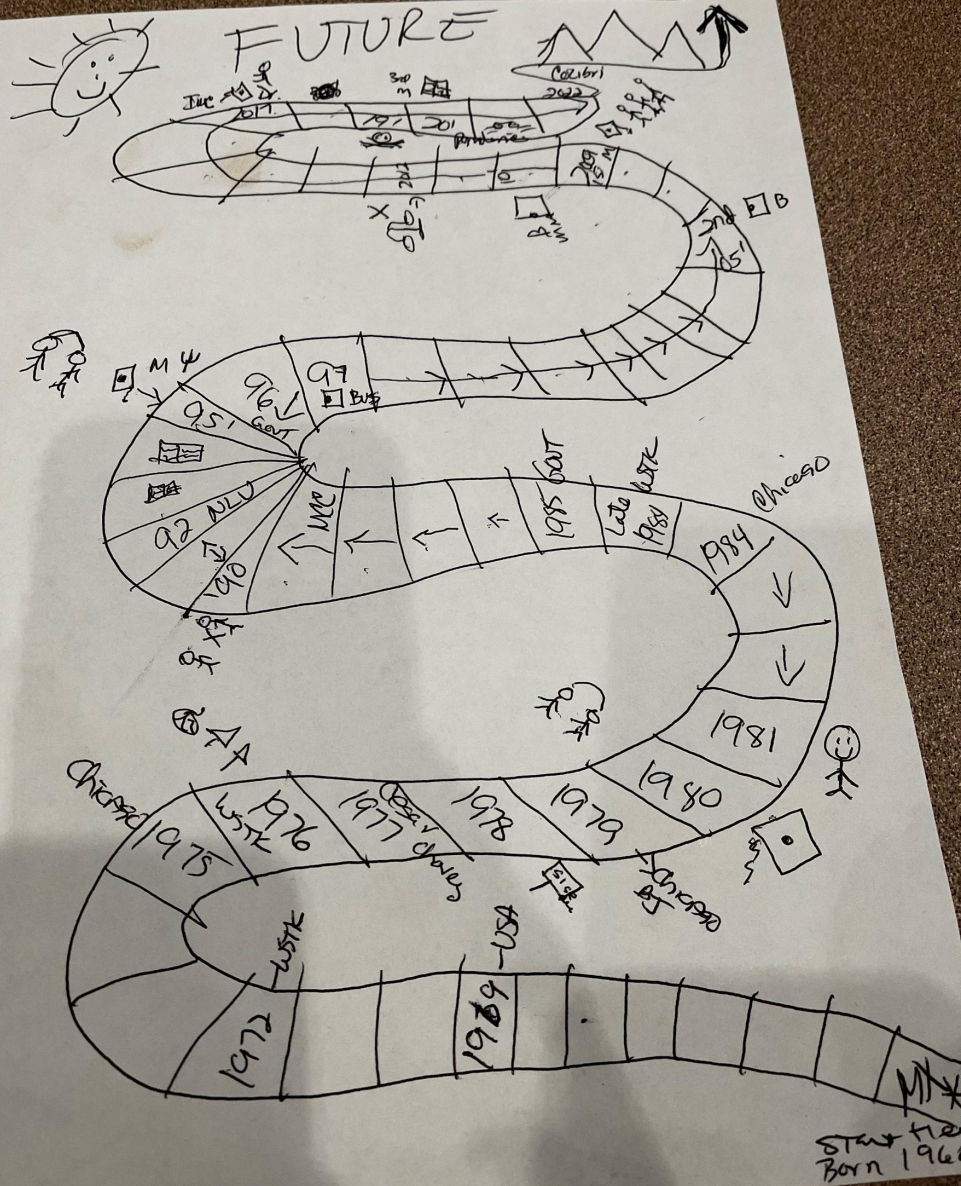
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Life Map Exercise

A life map is a visual representation of your journey through the stages/phases of your life. It highlights events that YOU find important to your journey leading you to where you are today. A life map can help you practice telling your story, reflecting on what you have overcome and accomplished thus far, and helps you begin visualize what might be next for you.

Design your own life map that tells the story of what led you to this moment in your life.

Time: 20 mins



Born 8/21/1986 Mexico
Came to U.S. 5/1994
Met boyfriend 9/1995
Jr. born 9/18/1997
Alex born 6/13/2001
Domestic Violence 2000-2004
My Princess (Rock) was born 11/26/2005

Brother Passed away 3/18/2013
Got Married 9/28/2012
Reconnected w/ husband 5/2012
Miscarriage 2010
Start Fresh 2009

My Second Princess was born 7/23/2013
DACA 2014
My Paige was born 3/18/2015
Ran Real Estate Company 2010-2019
Started Immigration Process 2016
Started working @ BHD 2019 - Angel Dorado
Calumet closing 2020
Real Estate classes 5/2021

* future *

Back to College
Purchase Home
COLIBAI
Became a Permanent Resident 5/2022
Advance Parole traveled to Mexico 2021
Director of Operations 2021 BHD

1996

Start

The year I was born

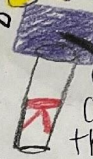
I want to think I am a simple girl. All I want in this life is to be happy the one thing I have since I can remember.



Prayed for I can

END

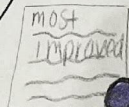
2020



I graduated college during COVID; one of the hardest things I've done



my baby lady who taught me my love for dogs! first dog after being told no



In 1st I won this award; made me realize I can be as good as I want.



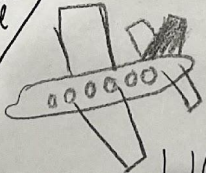
Morgan Hall where I met the LOML



my 3 boys. They make coming home the best



Mexico the place that has my heart. have most of my childhood memories here



I love travel and try to go to a new country as often as I can



I played basketball in HS and it taught me commitment

2010

The year I lost my father.



Reflection / Share Out

At your tables, we invite each of you to share your life maps with one another OR respond to one of the reflection questions below.

- How did you feel doing this exercise?
- What values do you notice are reflected through your choice of important moment?
- Where do you want to go in the future?
- List and describe 3 things you are doing or can be doing in your current stage to get you to where you want to go in the future.

This is completely voluntary, and you may share whatever you would like to share. Aim to share no more than 6-7 minutes each.

Time: 40 mins



Lay it on the Line



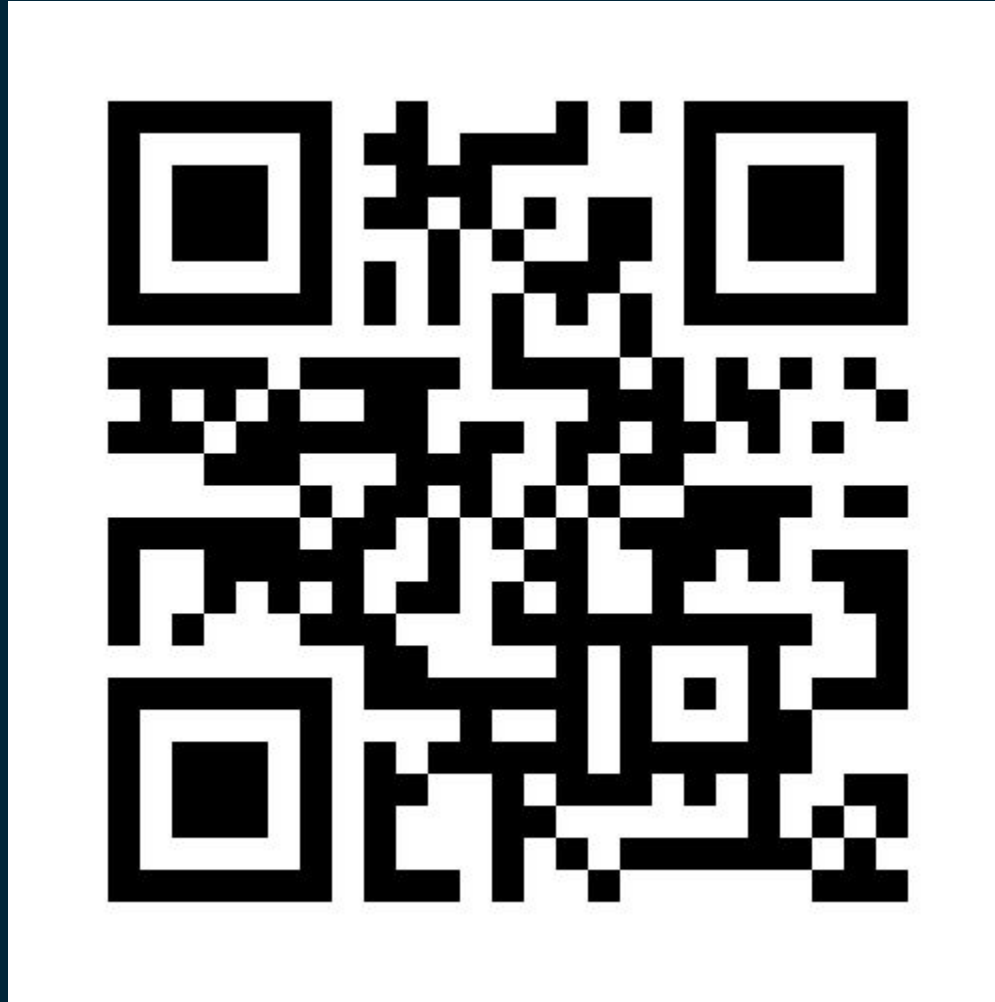
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Closing Reflection Statements

One year from now, I will be...
Five years from now, I will be...



Share your feedback!



Day 2 Closing and Reminders

- First class is Wednesday
 - Blackboard login issues?
- WhatsApp group
- Study session Friday (9-1pm and/or 1-5pm)
- E-mail etiquette!
- Next in-person session: November 8th